 **Friends of Huggins**

**Meeting Minutes**

**September 11 2019**

1. Meeting Called to Order at 8:01 am, Held in cafeteria at Huggins Elementary
   1. Roll Call: Quorum Reached
   2. Attendees:
      1. President – Courtney Whitzel
      2. Vice President – Dawn Steph
      3. Secretary – Amy Carlson
      4. Co-Treasurer – Cara Heger
      5. Co-Treasurer – Tara Boening
      6. VIPS – Lindsey Duke
      7. Co-Fundraising – Jennifer Venghaus
      8. Co-Fundraising – Angelle Begnaud
      9. Co-Fundraising – Amanda Hermes
      10. Co-Historian – Lezlie Reeves (Absent)
      11. Co-Historian – Kristen Mann (Absent)
      12. Co-Spirit – Courtney Abbott (Absent)
      13. Co-Spirit – LauraLynn Crawford
      14. Co-Spirit – Shelli Blazar
      15. Field Trip Coordinator – Laura Peart
      16. Room Mom Coordinator – Katie Scott
      17. Co-Hospitality – Kim Arriaga
      18. Co-Hospitality – Mandi Leary

\*guests in attendance – principal – Bethany Cunningham present for a question & answer session, also LCISD Board Trustee Alex Hunt, Alex shared his email and cell number as follows: [alex.hunt@lcisd.org](mailto:alex.hunt@lcisd.org) and 346-298-3670

* 1. Handouts

Meeting Agenda and 2019-2020 Budget

1. Meeting Minutes
   1. Motion to approve the September 5th 2019 meeting minutes, motioned by Dawn Steph and seconded by Lindsey Duke, meeting minutes approved by all present board members, minutes posted to FOH website on 9/15/19
2. President Updates
   1. All board members in attendance introduced themselves and their board roles for the year. Announced that open FOH meetings will be the second Wednesday of the month at 8 am (except October meeting which will be at 5:30 pm on the 8th). Mentioned Hound Hustle – Brooke Bierle and Ashlea Brown to give details on it.
3. Vice President Updates
   1. Social media – Many FOH posts scheduled – let DS know if you need anything posted
4. Field Trip Updates
   1. Field trips funded by FOH, $25,000 budgeted for this year, 2 field trips per grade. Kinder – one will be at the Oil Ranch this fall – date pending.
5. Treasurers Updates
   1. FOH reimbursement forms are online, must have prior approval for purchase, no reimbursement on tax. Tara reviewed annual amount to keep FOH running and what we’ve purchased to date for this year. Cara reviewed budget and current bank balance.
6. Hospitality Updates
   1. Teacher Luncheon scheduled for October 11th – Food to be donated by Chick-Fil-A (The Crossing at Katy Fulshear). Look for a Sign-Up Genius to be posted for parent donations as needed.
7. VIPS Updates
   1. We need volunteers for all school functions as posted on the FOH website, FOH Facebook page, and the PawPrint newsletter (weekly). Recognized the volunteers of the month for August – Leslie Anderson and Susan Harrison
8. Room Mom Updates
   1. First Room Mom meeting immediately following this FOH meeting
9. Spirit Store Updates
   1. No longer accepting returns/exchanges. Order through the online store, and the items will be sent home in your kids’ backpack. School Store days will be house pep rally days, carnival, and one before Christmas.
10. Historian Updates
    1. Both attending Jostens training in Katy – not present for meeting
11. Fundraising Updates
    1. Reviewed Bone Sponsorship forms sent home week before, Bones will be on display in the cafeteria. FOH will have 2 major fundraisers – Carnival on 10/19 from 2-5 pm and Gala on 4/18/2020. Volunteers will be needed for all events. Watch for Sign-Up Genius for Carnival volunteering times and needs and also donation needs.
12. Adjourned at 9:30 AM